

Rams Form / Health and Safety

Te Tuhi Risk Analysis Management System (RAMS)

The purpose of risk assessment:

- To identify all possible hazards
- To identify measures which will prevent or minimize all possible hazards
- In the event of harm to anyone, to identify the action which will control and minimize the extent of injury.

Risk	Management	Emergency
Students with special needs	Teacher aid may be required	Staff trained in first aid. For minor injuries – first aid kit at gallery front of house. Major injuries call 111.
Students needing medication	Medication carried by supervising adult	Staff trained in first aid. For minor injuries – first aid kit at gallery front of house. Major injuries call 111.
Inside practical activities	Care should be taken to avoid slips and trips by ensuring students walk at normal pace and watch where they are going. Care should be taken on entry and exiting the gallery glass front doors. Care should be taken around objects in the galleries and classroom Disclosure to teachers during gallery orientation that students doing	Staff trained in first aid. For minor injuries – first aid kit at gallery front of house. Major injuries call 111.

	<p>practical workshops will be using equipment such as scissors, and glue guns as part of practical workshops in the gallery classroom.</p>	
Traffic outside Te Tuhi	<p>Care should be taken on the busy road at the front of Te Tuhi and the busy car park behind Te Tuhi's.</p> <p>There is a pedestrian crossing near Te Tuhi's which should be used by school groups crossing the road</p> <p>Care should be taken as students move from the buses to the gallery.</p>	<p>Staff trained in first aid.</p> <p>For minor injuries – first aid kit at gallery front of house.</p> <p>Major injuries call 111.</p>